

Final Minutes SAHC (Senior and Affordable Housing Committee), Jan. 10, 2018, 7:15 p.m.

Location: Town Hall

Attending: David Fisk, Mark McMahon, Heinz Trebitz,

By Skype: Dale Gephart, Manohar Grewal

By Phone: Scott Hesser

SB Liaison: Doug Stone

Meeting Agenda:

1. *Review and adopt minutes.*
2. *Posting of meeting minutes to comply with Vt. Open Meeting law.*
3. *Review and finalize letter of invitation to community forum.*
4. *Develop community forum agenda, location and date.*
5. *New member recommendations.*
6. *Next month's meeting date.*

Adjourn.

Discussions:

1. The **draft meeting minutes** of 12/04/17 were approved unanimously.
The **draft 2017 SAHC Town report** was approved unanimously. **For Town Clerk:** omit Vision Statement if report too long.
2. Posting process for meeting minutes under **Vt. Open Meeting Law** was briefly discussed (*Heinz* reporting). **Status:** currently in compliance.
3. The draft **invitation letter to Community Forum** was reviewed. Mtg. date set for 2/15, 7 to 8:30 p.m.
Final changes to be sent by *Dave*. Mailing action: *Scott* and Town Clerk
Mail merge list to be used for distribution. Letters to be addressed on an individual basis.
Format: Town Letter Head.
Other invitation venues: List serve, Town Website, Town Newsletter, Valley News.
Follow-up and informal invitations (realtors, local builders, neighbor town representatives, Senior Solutions) by individual phone calls.
Heinz to call Sen. Leahy's office to tell of forthcoming invitation.
4. **Community Forum** details were discussed at length. Proposed speakers to include: *Tim Briglin, Jim Masland, Andrew Winter, Mark McMahon*. Time limit: 5 min.
Allow ample time for questions, comments
5. Search for **new SAHC member:** no results so far.

Meeting adjourned at 8:15 p.m.

Final Forum preparation meeting: 1/25/2018, 7:15, Town Hall

Next regular SAHC meeting: 2/07/2018, 7:15p.m. , Town Hall. Confirm or agree on date by e-mail.

Respectfully submitted: Heinz Trebitz, 1/15/18; approved 1/25/2018

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