



Town of Thetford

• PO Box 126

• Thetford Center, VT 05075

• (802) 785-2922

Selectboard Regular Meeting Minutes Thetford Town Offices

Monday, December 17, 2018 at 7:00 pm.

Stuart Rogers called the meeting to order at 7:05 PM.

Selectboard Members present: Cathee Clements, Richard Krzal, Stuart Rogers, Li Shen, Douglas Stone

Others present: Martie Betts (Selectboard Assistant)

Community Members present: Phoebe McCosker, John Bacon

Public Comment 7:06 PM

None

Minutes & Warrants w/Correspondence 7:06 PM

The Selectboard received a notice for Town Meeting Preparation Training, webinars and workshops.

The Selectboard received a letter from the Bugbee Senior Center, stating they currently had no representative from Thetford to collect signatures for an allocation request petition.

The Selectboard received a letter from the Preservation Trust of Vermont, with information on plans for 2019. Stuart Rogers noted that some workshops might be useful when considering the Timothy Frost Methodist church building.

The Town received payment from FEMA in the amount of \$23,113.68 for Cranberry Hill Road emergency work after the July 1, 2017 storms.

Warrants

#41.3 \$441.69

CT-11 \$872.28

#43.2 \$21,858.31

#25.4 \$25,610.61

#60.1 \$15,406.72

#59.1 \$5400.51

#37.3F \$146.16

#38.3F \$11,821.06

#42.3 \$24,603.65

Review of payroll ending 12/15/18

Motion by Stuart Rogers to approve the warrants as presented. Seconded by Douglas Stone.
VOTE unanimous (5-0-0)

Letter regarding Solar Array on Godfrey Road 7:33 PM

The Selectboard reviewed correspondence from Dori Wolf of Wolf Energy and various emails about the request to sign the Preferred Siting Designation under Rule 5.100 – 939 Godfrey Road.

Motion by Douglas Stone that the Selectboard authorizes the Preferred Siting Designation under Rule 5.100 – 939 Godfrey Road. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by Douglas Stone to allow the Selectboard Chair to sign the Preferred Siting Designation under Rule 5.100 – 939 Godfrey Road. Seconded by Cathee Clement. **VOTE unanimous (5-0-0)**

Sawnee Bean Road repairs - Review of Bids and Award 8:06 PM

Motion by Li Shen that the Selectboard follow the recommendation of the DPW Project Manager and accept the bid from Northwoods Excavating Inc. in the amount of \$103,654.71 for Sawnee Bean Road culvert replacement. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Motion by Li Shen that the Selectboard Chair sign the notice of award to Northwoods Excavating Inc. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Discussion for Clarity of Items to Personnel Policy Update 8:39

Motion by Stuart Rogers that the Selectboard move to “paid holidays to be an equal percentage of budgeted hours to a 40 hour week for each employee eligible for such benefits for all holidays, of which the town has 9”, effective January 1st, 2019. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Charge of Town Manager Search Committee & Appointments 9:30 PM

Cathee Clement will not be able to serve on the committee. David Forbes will be asked to move from alternate position to full member of committee, and Donn Downey will be noted as an alternate.

The Selectboard reviewed the charge to the Town Manager Search Committee charge. Li Shen will make edits and submit for review via email.

Town Manager Job Description Suggested Updates 9:30 PM

Cathee Clement will incorporate suggestions discussed.

Old Business

- Upcoming Agendas

Thursday, December 20th budget meeting at 7:00.

- 2019 Draft Town Budget (full review Thur. 12/20)

Other Business

- Update of Timothy Frost Church

Stuart Rogers reported that the Timothy Frost Methodist Church Board of Trustees had a ballot vote that passed unanimously to transfer the church building to the Town. Stuart Rogers has contacted PACIF about adding the building to the insurance policy. The Selectboard discussed setting up a committee to oversee the care of the building. The last service at the Timothy Frost Methodist Church will be on December 30th at 9:30 AM.

Martie Betts reported that a meeting was held regarding the Thetford Center Community Center and a new board of directors was initiated. Jasmine Tremblay is the new president, Gail Egner is the secretary and Martie Betts will be the treasurer and handle rentals.

- Conservation Commission Appointment

Motion by Li Shen that the Selectboard appoint Judy Harvey to the Conservation Commission. Seconded by Cathee Clement. **VOTE unanimous (5-0-0)**

- Rec. Dept. Scholarship Request (Anticipated Executive Session)

Stuart Rogers **moved** to find that premature, general public discussion of this subject would clearly place the state, municipality, other public body or person involved to suffer a substantial disadvantage. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Motion made by Stuart Rogers at 10:40 PM to discuss Recreation Department matters in an Executive Session per *Discussion of Matters as per IV.S.A., subsection 31,3 paragraphs A1&3*. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to exit Executive Session at 10:42 PM. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Motion by Douglas Stone to approve the request for a Recreation Scholarship for the ski program. Seconded by Stuart Rogers. **VOTE unanimous (5-0-0)**

Adjourn

Motion by Stuart Rogers at 10:43 PM to adjourn the regular Selectboard meeting. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**