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Selectboard Regular Meeting Minutes
Thetford Town Offices
Monday, October 15, 2018 at 7:00 pm.

Stuart Rogers called the meeting to order at 7:04pm.
Selectboard members in attendance: Stuart Rogers, Cathee Clement, Richard Krzal, Li Shen, Douglas Stone. Community members present: Jean Gerber, Curtis Richardson, Jonathan Ingbar.

Public Comment: There was no public comment.

Correspondence: The Vermont Municipal Clerks' and Treasurers' Association notified the Town that Tracy Borst has completed the requirements for a Certified Town Clerk Magna Cum Laude. The Selectboard extended their congratulations to Tracy Borst. The Selectboard received a Memorandum of Understanding covering the first phase of a natural resources inventory by Native Geographic.

Additional Information about Timothy Frost Church : Curtis Richardson presented the Selectboard with a floor plan of the Timothy Frost Church. It was noted that some doors are not ADA compliant. The church comes with a grand piano and a small, freestanding, antique organ.

Big Trash Day Report: Stuart Rogers reported that Big Trash Day was well attended. Many tires and a full truck of electronics were collected.

Request for Recycling Book Shed: Jean Gerber reported that the used book swap at the Recycling Center is very popular, however the books are not well protected from the elements. Jean Gerber offered to apply for a grant to fund a dedicated book shed. Cathee Clement was concerned that addition of a shed might create a hazard for children and other pedestrians in an already congested environment. A zoning permit may be required for the suggested 10 by 12 ft shed. The selectboard will make a site

1 visit and get back to Jean Gerber.

2 **Discussion & Planning for Informational Hearing on Oct. 17th:** Richard Krzal asked
3 to distribute a handout at the meeting. Cathee Clement said his handout was
4 problematic and not comparable to the work on Town Manager salaries presented by
5 the Town Manager Committee. The board and Tracy discussed what other handouts
6 should be distributed and edited the wording of the handouts.

7 **Driveway Permit:** Jonathan Ingbar accepted the culvert recommendation from the
8 DPW. **Motion** by Stuart Rogers to approve permit H354. Seconded by Cathee Clement.

9 **Vote 5-0-0**

10 **Minutes and Warrants**

| | |
|----------|----------------|
| 11 #34.2 | \$6,107.48 |
| 12 #44.1 | \$2,533,956.20 |
| 13 #21.4 | \$23,853.12 |
| 14 #32.3 | \$1,170.00 |

15 **Motion** by Stuart Rogers to accept warrants as presented. **Seconded** by Douglas Stone.

16 **Vote 5-0-0**

17 **Motion** by Stuart Rogers to approve the minutes of October 8th as amended. Seconded
18 by Li Shen. Vote 5-0-0

19 **Minutes Review Request:** Li Shen will look again at the minutes of September 10th in
20 response to a comment by Chris Senger.

21 Tracy Borst reported that delinquent taxes were about \$242,000 to \$260,000 this year,
22 a reduction from last year. This figure is expected to decrease before the year's end.

23 **Annual Selectboard Stipend Discussion:** The selectboard stipend amounts to \$83.33
24 a month before tax. The selectboard term runs from Town meeting to the next Town
25 Meeting in March and is not the same as the Town's fiscal year in which the stipend is
26 budgeted (generally after taxes are due in October). At present, board members who
27 are appointed after the start of the fiscal year get the full stipend.

1 **Motion** by Cathee Clement to pay selectboard stipends on a pro-rated basis. Seconded
2 by Stuart Rogers. Vote 5-0-0

3 **PACIF Loss Control Report:** Stuart Rogers reported that the PACIF Loss Control
4 inspection found few if any concerns at the DPW building or Treasure Island. Big
5 issues that could lead to insurance claims were at the Recycling Center - broken
6 pavement at the foot of the ramp and lack of a railing at the sides of the ramp to keep
7 people from stepping off the edge. Douglas Stone said that the broken pavement could
8 be patched. The Selectboard discussed how to design and securely mount railings on
9 either side of the ramp. Stuart Rogers offered to ask Daniels to look at this.

10 **Community Nurse of Thetford and Annual Appropriation:** The Board agreed with
11 Cathee Clement that the CNAT program is not under Town control and receives no
12 Town oversight. Other towns do not have Town nurses, though community nurses and
13 parish nurses exist.

14 **Motion** by Douglas Stone that all appropriations this year must come with a signed
15 petition. Seconded by Stuart Rogers. **Vote 5-0-0.** Stuart Rogers will contact Sarah Jo.

16 **Motion** by Douglas Stone to approve the MOU for the natural resources inventory.
17 Seconded by Cathee Clement. **Vote 5-0-0**

18 **Motion** by Douglas Stone for the Chair to sign the above MOU. Seconded by Cathee
19 Clement. **Vote 5-0-0**

20 **Personnel Discussion:** Stuart Rogers **moved** to find that premature public disclosure
21 of personnel matters would place the Town to suffer a substantial disadvantage.

22 **Motion** by Stuart Rogers to enter executive session at 11.06pm. Seconded by Douglas
23 Stone. **Vote 5-0-0**

24 **Motion** by Stuart Rogers to exit executive session at 11:21pm. Seconded by Douglas
25 Stone. **Vote 5-0-0**

26 No action taken.

27 **Motion** by Stuart Rogers to adjourn. **Seconded** by Douglas Stone. **Vote 5-0-0**

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