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Selectboard Regular Meeting “Approved” Minutes

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Thetford Town Offices

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Monday, July 16, 2018 at 7:00 pm.

5 Stuart Rogers called the meeting to order at 7:04 p.m.

6 Selectboard Members present: Stuart Rogers, Cathee Clement, Douglas Stone

7 Selectboard Members absent: James Dixon, Li Shen

8 Community Members present: Bill Huff, Pricilla Hall, Jody Biddle, Joanne Spalberg-Cook,

9 Wendy Cole, Cindy Grigel, Sandra Jo Brown Joann Erenhouse

10 Public Comment -

11 Warrants –

12 #25.3F \$127,764.52

13 #26.2 \$466.24

14 #28.1 \$35,221.62

15 #CT-2 \$24.60

16 #CT-4 \$509,343.20 (FEMA - Line of Credit)

17 \$65,633.75 (FHWA – Line of Credit)

18 Review of Timesheets/Payroll #15 for period ending 7/14/18

19 **Motion** by Stuart Rogers to accept Warrants as presented. Seconded by Cathee Clement.

20 **VOTE: 3-0-0**

21 Appointment to Conservation Commission -

22 The Selectboard had received an e-mail of interest from Connie Snyder in the vacancy on the
23 Conservation Commission.

24 **Motion** by Stuart Rogers to reappoint Connie Snyder to the Conservation Commission to fill the
25 vacancy of the 2019 term. Seconded by Cathee Clement. **VOTE: 3-0-0**

26 Appointment of Town Service Officer -

27 **Motion** by Stuart Rogers to appoint Jessica Eaton as the new Town Service Officer. Seconded
28 by Cathee Clement. **VOTE: 3-0-0**

1 **Discussion with Community Nurse of Thetford -**

2 The Selectboard had discussion with members of the Board of Directors of the Community
3 Nurse of Thetford, and Cindy Grigel, in their presentation and request for consideration that the
4 CNT possibly not be required to follow the signed petition letter that was sent to all annual
5 appropriations, as they only served Thetford. No action was taken at this time, being only a
6 minimum quorum was seated for the meeting.

7 **Senior Solutions Presentation and Discussion -**

8 The Selectboard had a presentation and discussion with Joann Erenhouse, from Senior Solutions,
9 regarding the new programs becoming available and the ever-increasing need of such, as a large
10 number of the population reach that age.

11 **Approval of Tree Removal Bids -**

12 The Selectboard reviewed all bids submitted via the Tree Warden, for the removal of the large
13 silver maple tree of concern in the Town ROW along Schoolhouse Road.

14 **Motion** by Cathee Clement to accept the bid from Chippers, Inc. for the removal of that tree.

15 Seconded by Douglas Stone. **VOTE: 3-0-0**

16 Confirmation will be made regarding if the property owner wished to have any of the wood,
17 along with notice of such to the Town Tree Warden.

18 **Correspondence -**

19 The Selectboard reviewed the mail from the past two weeks and discussed an e-mail from Ken
20 Kemon regarding whether the Town provided road signs for private roads. There was discussion
21 of the cost, the benefits for 911 use and compliance with State requirements of road signs.

22 **Motion** by Douglas Stone that all road signs, Town or private, within the Town ROW will be
23 provided by the Town, with all private roads to have a PVT designation to them. Seconded by
24 Cathee Clement. **VOTE: 3-0-0**

25 **Minutes -**

26 **Motion** by Stuart Rogers to accept Minutes of the June 25th Selectboard meeting as presented.
27 Seconded by Douglas Stone. **VOTE: 3-0-0**

28 **Motion** by Stuart Rogers to accept Minutes of the July 9th Selectboard meeting, as presented.

29 Seconded by Douglas Stone. **VOTE: 3-0-0**

30 Minutes for the July 2nd Selectboard meeting will be reviewed at the July 30th meeting.

31 **Old Business -**

- 1 **Upcoming Agendas –**
- 2 The Selectboard discussed upcoming agenda items.
- 3 Town Manager Proposal Discussion to be held when a full Board is present.
- 4 **Other Business -**
- 5 **Driveway Permit –**
- 6 **Motion** by Stuart Rogers to approve the driveway permit for 275 Robinson Hill Road (Hadlock).
- 7 Seconded by Cathee Clement. **VOTE: 3-0-0**
- 8 **Annual Auditor Agreement –**
- 9 **Motion** by Douglas Stone to approve the annual auditor agreement with Sullivan & Powers.
- 10 Seconded by Cathee Clement. **VOTE: 3-0-0**
- 11 **Recycling Coordinator - Job Description & Posting –**
- 12 Cathee Clement offered to finalize the job description and job posting so that both will be
- 13 available for approval at the next meeting for advertising.
- 14 **Motion** by Stuart Rogers to Adjourn at 9:38 p.m. Seconded by Douglas Stone. **VOTE: 3-0-0**