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Selectboard Regular Meeting *Draft* Agenda

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Thetford Town Offices

4

Monday, May 21, 2018 at 7:00 pm.

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(Times listed below are approximate)

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7 Stuart Rogers called the meeting to order at 7:07 p.m.

8 Selectboard Members present: Stuart Rogers, Cathee Clement, Li Shen, Douglas Stone

9 Selectboard Members absent: James Dixon

10 Community Members present: Bill Huff, John Bacon

11 **Public Comment**

12 No public comments offered.

13 **Correspondence**

14 The Selectboard reviewed e-mail correspondence regarding Rt. 132, a Town energy survey and
15 the Taylor Flood Plain survey.

16 **Minutes and Warrants**

17 #19.2 \$1,281.11

18 #20.1 \$4,939.56

19 Review of timesheets for the period ending 5/19/18

20 **Motion** by Stuart Rogers to accept warrants as presented. Seconded by Li Shen.

21 **VOTE: 4-0-0**

22 **Motion** by Douglas Stone to accept the regular Selectboard meeting minutes of May 14th, 2018,
23 as edited. Seconded by Stuart Rogers.

24 **VOTE: 4-0-0**

25 **7:35-8:30 DPW Seasonal Update**

26 Chad Martin, DPW Foreman, joined the Selectboard for a seasonal update of work plans for the
27 summer, including road grading, ditching, bridge cleaning and repairs, addressing potholes and

1 guardrail needs. Note was made that during last year, 2017, the summer and fall planned work
2 schedule was not accomplished due to the July 1st storm event.

3 **8:30-8:40 Appointments for Town Record & Financial Record**

4 **Motion** by Stuart Rogers to confirm the appointment of Town Clerk, Tracy Borst, as
5 Clerk/Treasurer and Kristie Wadsworth as Assistant Treasurer, for Town record and financial
6 record, to be effective June 8, 2018. Seconded by Douglas Stone.

7 **VOTE: 4-0-0**

8 **8:40-9:00 Discussion of Transition & Town Business Needs**

9 The Selectboard reviewed and discussed a list of those duties currently performed by the
10 Treasurer's office considered to be at the bidding of the Selectboard, and the process going
11 forward in the transition of Treasurers. The Selectboard would like to continue this discussion
12 with the incoming Clerk/Treasurer, and noted appreciation and thanks to the Treasurer for
13 offering this information.

14 **9:00-9:30 VLCT Updates to Questions**

15 The Selectboard discussed the offered opinions from the VLCT MAC office to a list of questions
16 that were asked from previous meetings.

17 **9:30-9:40 Old Business**

- 18 - Upcoming Agendas
- 19 - Request for Use of Town Green

20 The Selectboard reviewed the Public Facilities Use Policy and will reply to the request.
21 The Selectboard discussed following up on the question of a Municipal Energy Survey that was
22 on last week's agenda.

23 **Motion** by Li Shen to authorize the Chair to sign said Municipal Energy Survey for the Town.
24 Seconded by Cathee Clement.

25 **VOTE: 4-0-0**

26 **9:40-10:15 Other Business**

- 27 - **Legal Update (Anticipated Executive Session)**
- 28 - **Personnel Discussion (Anticipated Executive Session)**

29 Douglas Stone **moved** to find that premature, general public knowledge of personnel would
30 clearly place the municipality and personnel involved to suffer a substantial disadvantage.

31 Seconded by Stuart Rogers.

1 **VOTE: 4-0-0**

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3 **Motion** Stuart Rogers to enter Executive Session at 10:50 p.m. Seconded by Douglas Stone.

4 **VOTE: 4-0-0**

5 **Motion** by Stuart Rogers to exit Executive Session at 11:11 p.m. Seconded by Douglas Stone.

6 **VOTE: 4-0-0**

7 No action taken at this time. Reminder of no meeting next week in recognition of Memorial Day.

8 **Motion** by Stuart Rogers to Adjourn at 11:13 p.m. Seconded by Li Shen.

9 **VOTE: 4-0-0**

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