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Selectboard Regular Meeting *Draft* Minutes

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Thetford Town Offices

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Monday, May 14, 2018 at 7:00 pm.

5 Stuart Rogers called the meeting to order at 7:03 p.m.

6 Selectboard Members present: Cathee Clement, James Dixon, Stuart Rogers, Li Shen, Douglas

7 Stone

8 Others present: Chad Martin (DPW Foreman), Martie Betts (Selectboard Assistant)

9 Community Members present: Moses Delphia, Christie Kidder,

10 **7:00-7:15 Public Comment**

11 Moses Delphia discussed several road concerns with the Selectboard.

12 Chad Martin told those present that the Project Manager is currently working on grants for
13 paving.

14 Christine Kidder and Marvel Hauger were also concerned about the condition of the roads.

15 The Selectboard will look further into the concerns expressed by Marvel Hauger and will contact
16 her.

17 **Correspondence**

18 The Selectboard received a letter of resignation from the Selectboard Assistant.

19 The Selectboard received a request from the Project Manager to attend a VTrans Training Center
20 Culvert Design Class.

21 **Motion** by Stuart Rogers to approve the training request for the Project Manager. Seconded by

22 Li Shen. **VOTE unanimous (5-0-0)**

1 **Minutes and Warrants**

2 #10.4 \$23,023.48

3 #18.2 \$27,727.32

4 #19.3F \$62,108.89

5 #19.3 \$995.00

6 #19.1 \$52.323078

7 **Motion** by Stuart Rogers to accept the warrants as presented. Seconded by Li Shen. **VOTE**
8 **unanimous (5-0-0)**

9 **Motion** by Stuart Rogers to accept the regular Selectboard meeting minutes of May 7th, 2018 as
10 edited. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

11 **Motion** to approve the GIS Services Annual Maintenance Agreement for \$600. Seconded by
12 James Dixon. **VOTE unanimous (5-0-0)**

13 **7:35-8:00 ECFiber Proposal for ROW Easements**

14 Danielle Mumms outlined the EC Fiber plan for Robinson Hill Road, Sawnee Bean Road and
15 Appletree Road.

16 Donna Richardson and Penny Sirjane were at the meeting to express concerns about the plans for
17 the use of poles by EC Fiber.

18 Alternative plans were discussed.

19 **Motion** by Stuart Rogers for tentative approval of EC Fiber's plans for Robinson Hill Road,
20 Appletree Road and Sawnee Bean Road. Seconded by Douglas Stone. **VOTE unanimous (5-0-**
21 **0)**

22 **8:00-8:30 Discussion of Planning Commission - Letters of Interest?**

23 **Motion** by Stuart Rogers to approve the reconfiguration of the Planning Commission from 7
24 members to a 5-member Commission. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

1 **8:30-9:00 Update of 2018 Working List - Timing?**

2 The Selectboard discussed the Thetford Hill Pedestrian Project and set the goal to have updated
3 plans by August.

4 Timothy Frost Methodist Church was removed from the 2018 Working List, as the Selectboard
5 is unable to take action without a decision from church.

6 Bill Huff updated the Selectboard on the progress of the Town Manager Committee.

7 The Selectboard discussed Town employees submitting hours while doing volunteer work during
8 regular working hours. The Selectboard set a date of July 2nd for the Town Committee
9 Handbook.

10 Cathee Clement will begin work on the wage matrix.

11 The Selectboard discussed an email from a resident concerned about an uninhabited property.
12 Stuart Rogers will discuss with the Zoning Administrator.

13 **9:00-9:30 Committee Liaison Updates**

14 Stuart Rogers reported that he met last week with EPA about the work they will be doing on the
15 upper cut section of Elizabeth Mine and the estimation of trucks, we asked that they hold off
16 until the 21st when the work will be done. The work will be going through fall and will finish up
17 next year. There will be more meetings throughout the summer.

18 Applications have been submitted for VLCT PACIF grants.

19 VLCT Trainings on HR labor law and economic development will be in June.

20 Li Shen updated the Selectboard on the Enhanced Energy Committee.

21 There was discussion about the draft Town Plan process.

22 Li Shen said the Conservation Committee is contemplating a natural resources inventory of the
23 town but funding is the difficult part.

1 Douglas Stone said he will be going to a Senior Affordable Housing Committee meeting this
2 week.

3 The Selectboard discussed cemetery maintenance.

4 The Selectboard discussed differences between 10-wheeler and 6-wheeler trucks.

5 **9:30-9:40 Old Business**

6 **- Upcoming Agendas**

7 **9:40-10:00 Other Business**

8 The DPW position and Selectboard Assistant position will be posted.

9 **Motion** by Douglas Stone to allow Griffin and Griffin to dig on Route 132 between Site 2 and
10 Site 3 and do paving on Thursday as scheduled. Seconded by James Dixon. **VOTE unanimous**
11 **(5-0-0)**

12 **- Municipal Energy Survey**

13 **- Personnel Discussion (Anticipated Executive Session)**

14 Stuart Rogers **moved** to find that premature, general public knowledge of personnel would
15 clearly place the municipality and personnel involved to suffer a substantial disadvantage.
16 Seconded by Li Shen. **VOTE unanimous (5-0-0)**

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19 **Motion** made by Stuart Rogers to discuss personnel in an Executive Session per *Discussion of*
20 *Matters as per IV.S.A., subsection 313 paragraphs A1&3.* Seconded by Douglas Stone. **VOTE**
21 **unanimous (5-0-0)**

22

23 **Motion** by Stuart Rogers to exit Executive Session at 11:14 PM. Seconded by James Dixon.

24 **VOTE unanimous (5-0-0)**

25 No action taken at this time.

26 **Motion** by James Dixon to adjourn at 11:15 PM. Seconded by Li Shen.

27 **VOTE unanimous (5-0-0)**

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