



Selectboard Regular Meeting Minutes

Thetford Town Offices

Monday, April 9, 2018 at 7:00 pm.

Stuart Rogers called the meeting to order at 7:01 p.m.

Selectboard Members present: Cathee Clement, James Dixon, Stuart Rogers, Li Shen, Douglas Stone

Others present: Jill Graff (Town Treasurer), Chad Martin (DPW Foreman), Tracy Borst (Town Clerk)

Community Members Present: David Forbes, Darrin Clement, Nadia clement, Grace Clement, Dean Whitlock, Jason Crance, Jamie Thaxton, Phebe McCosker, Wayne Parks

Swearing in of Appointed Selectboard Seat 7:01 p.m.

Tracy Borst (Town Clerk) conducted the swearing in ceremony for newly appointed Selectboard Member Cathee Clement.

Public Comment 7:04 p.m.

Al Stone's term as Health Officer ends in 2019. Would like to attend Health Officer Workshop.

Correspondence 7:05 p.m.

The Selectboard received a letter from VT ANR saying the appointment is due for Town Forest Fire Warden. The Selectboard will recommend Chad Whitcomb as the Town Forest Fire Warden.

The Selectboard received an invitation to the annual Historic Preservation and Downtown Conference in Bristol VT.

Motion by Douglas Stone to have Stuart Rogers continue as the Town Representative for the TRORC Transportation Advisory Committee. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

The Selectboard received a reimbursement request from VTrans for work done on the pedestrian project.

Motion by Stuart Rogers to sign paperwork for a returning Lifeguard and a new Gate Attendant for Treasure Island. Seconded by Douglas Stone. **VOTE (4-1-0)** Cathee Clement abstained.

Minutes and Warrants 7:07 p.m.

#14.3F \$132,650.00

#13.2 \$5,718.23

#14.3 \$36,874.60

#14.1 \$20,170.76

Motion by Stuart Rogers to accept the warrants as presented, except for holding the payroll slips for discussion in Executive Session. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by James Dixon to accept the regular Selectboard Meeting minutes of March 19th, 2018 as presented. Seconded by Stuart Rogers. **VOTE (3-0-2)**

Motion by James Dixon to accept the regular Selectboard Meeting minutes of April 2nd, 2018 as edited. Seconded by Li Shen. **VOTE (4-0-1)**

7:35-8:00 DPW Update 7:31

Chad Martin reported the new 550 Truck is with Andy Moore for lettering.

There was discussion about putting material under the containers at the Recycling Center. Chad Martin will get prices for materials.

Chad Martin had 3 quotes for the next truck purchase; J&B (\$168,845), Patriot (\$169,373) and Charlebois (\$180,225). All 3 quotes include the Viking set-up price of \$67,900.

Chad Martin asked the Selectboard if the Road Crew could attend the annual Spring Municipal Show from the Municipal Highway Association. The Selectboard approved.

Chad Martin said he would like to change to the 4, 10-hour day schedule. It was decided the schedule would change at the next pay period, April 23rd.

Chad Martin said the Doosan excavator is in shop getting ready for the season.

Chad Martin said he would like to start advertising for the 5th position on the Road Crew. There was discussion of preferred requirements.

Big Trash Day will be next Saturday, April 14th. Chad Martin said 2-3 members of the Road Crew will be there to help. Douglas Stone, Li Shen and Stuart Rogers will also be there.

8:00-8:30 Discussion with Planning Commission (Draft Town Plan)

The Selectboard and members of the Planning Commission discussed the Community Comments document and the Selectboard Edits document.

Discussion about documents that were sent.

Stuart Rogers noted that now the process re-starts. The Planning Commission will go through their public hearing process and then the Selectboard will have 2 public hearings.

There was discussion about changing the size of the Planning Commission from 7 members to 5 members.

9:00-9:30 TVFD MOU & VT Alert Approvals 9:03 p.m.

Stuart Rogers said a draft is being reviewed by the Town Attorney

9:30-9:40 Old Business

- Upcoming Agendas

The Summer Schedule is as follows - Meetings on:

July 2nd, 16th and 30th

August 13th and 27th

There will be no meeting on Monday, May 28th.

- Update on Appointments - Fire Warden, Town Service Officer, etc.

Motion by Stuart Rogers to recommend Chad Whitcomb as the Town Forest Fire Warden, July 1, 2018 to June 30, 2023. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

- TES 3rd Grade "Local Government" Interviews Schedule

Possible dates will be April 25th or 26th.

9:40-10:00 Other Business

Liaisons – update list

The Selectboard updated the Liaison List.

- Annual Selectboard Retreat?

The annual Selectboard Retreat will be on April 30th at 6:00, at the Selectboard Assistant's house.

- Post Mills Ball Field Annual Agreements

Motion by Douglas Stone for the Selectboard Chair to sign the 2018 TVFD Revocable Field License for the Post Mills Ball Field. Seconded Li Shen. **VOTE unanimous (5-0-0)**

- Yankee Generator Annual Service Agreement

Motion by James Dixon for the Selectboard Chair to sign the Annual Service Agreement with Yankee Generator for preventive maintenance for the generators at Town Hall and TES.

Seconded by Li Shen. **VOTE unanimous (5-0-0)**

- Personnel Discussion (Anticipated Executive Session)

Stuart Rogers **moved** to find that premature, general public knowledge of personnel would clearly place the municipality and person involved to suffer a substantial disadvantage. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to discuss personnel in an Executive Session per *Discussion of Matters as per IV.S.A., subsection 313, paragraphs A1 & 3*. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by James Dixon to exit Executive Session at 11:02 p.m. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to approve the time-sheets presented, but without the sick time hours requested for a sudden volunteer function, as not allowed per the current Town Personnel Policy. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by James Dixon to approve the letter of concerns to employee. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to adjourn the regular Selectboard Meeting at 11:11 p.m. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

