

**Thetford Planning Commission**  
**July 3, 2018 – APPROVED Minutes**

Present: Jason Crance (Chair), David Forbes, Dean Whitlock (Recording Clerk)

Absent: Jamie Thaxton, Liz Ryan Cole

Guests: None

(Numbers below refer to agenda items.)

1. Jason called the meeting to order at 7:18 p.m.
2. Public Comment  
None.
3. Review of the minutes from the 6/05/18 meeting.  
The minutes were accepted as amended.
4. Selectboard Report  
Postponed till end of meeting

5. Review and modify Town Plan draft based on Selectboard and TRORC comments  
The review began where it had ended at the previous meeting, at the end of the Recreation section in the Facilities, Services, Utilities chapter. Dean had uploaded an updated revision of the draft Town Plan to Google Docs on June 14. He pointed out a correction he had made on his own regarding Town-owned properties, where Buzzell Bridge Road had been typed as Bridge Road. The correction was accepted by vote of the members present.

The review moved on to the Goals, Policies, and Recommendations. There was a discussion of each change and deletion that the Selectboard had requested. Most of the changes were made as requested or with slight rewording to improve clarity. Additional changes are noted below.

Under Town and Community Facilities, Policy 3 was reworded rather than deleted. The Goals, Policies, and Recommendations for Libraries were either deleted as requested or reworded to make it clear that the Town Plan supports the Library Federation in general, but that it is not a Town-owned or –operated service, so specifics in its strategic plan are not the responsibility of the Town except in certain cases such as technology that is shared by the Town and Library Federation.

Under Cemeteries, Recommendation 2 was deleted, but reference to expanding cemetery space as needed was added to Recommendation 1 regarding a long-term plan for maintenance and upkeep.

Under Solid Waste and Septage, Recommendations 1 and 3 were reworded rather than deleted.

Under Fire and Emergency Services, Policies 1 and 2 were reworded rather than deleted. Recommendation 2 was reworded rather than deleted.

Under Recreation, Recommendation 2 was significantly reworded. Recommendation 3 was reworded rather than deleted.

The discussion then moved on to Chapter V, Natural Resources. The first photograph was removed. Small portions of text were removed from the narrative in the introductory and Waters sections up to Wetlands on page 58. Jason will check with TRORC on the Connecticut River erosion study they requested as part of the relicensing of the Wilder Dam. David will check on the status of the Montague Dam in Post Mills. Dean will clarify how many ponds in the Town are named Mud Pond. The review will continue at the next meeting.

#### 4. Selectboard Report

Cathee Clement was not present but Jason was able to report that he and she had been trying to schedule a meeting when the Selectboard and Planning Commission could meet together with Kevin Geiger of the Two Rivers Ottauquechee Regional Commission. There is no date in August that works for Kevin and the Selectboard so they are now exploring dates in August. He asked the commissioners to try to keep Mondays and Tuesdays free in August.

#### 6. Discuss Town Plan revision schedule

Jason suggested that the commission meet on July 24<sup>th</sup> or 31<sup>st</sup> to make up for the lost meeting at the end of June. He said he would email the full commission to see how many could attend.

The meeting was adjourned at 9:19 p.m.

Respectfully submitted,  
Dean Whitlock, Recording Clerk, Thetford Planning Commission