



**Selectboard Regular Meeting Minutes**  
**Thetford Town Offices**

Monday, November 27, 2017 at 6:00 pm.

Jessica Eaton called the meeting to order at 6:12 p.m.

Selectboard Members present: Jessica Eaton, Li Shen, Douglas Stone

Selectboard Members absent: James Dixon, Stuart Rogers

Others Present: Tracy Borst (Town Clerk), Jill Graff (Town Treasurer), Martie Betts  
(Selectboard Assistant)

Community Members present: Bill Huff

**2018 Budget Discussion (Listers, Zoning, Treasurer) 6:15 p.m.**

The Selectboard discussed the Treasurer's budget with Jill Graff. Jill Graff said the budget has an increase in postage and hours.

The Selectboard reviewed the Lister's budget and will contact the department to get questions answered.

The Selectboard reviewed the Zoning budget which has not changed.

**Public Comment 6:56 p.m.**

No public comment.

**Correspondence 6:56 p.m.**

The Selectboard received an email from a member of the Conservation Commission concerned about the drainage and brook crossing at the Post Mills Natural Area. Li Shen will contact the



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member of the Conservation Commission to request an estimate for the work that needs to be done.

The Selectboard received an email from a resident about the easement on Thetford Hill.

The Selectboard received an email from a resident concerned about the sanding of the Town roads after a light dusting of snow.

Douglas Stone will contact the DPW Foreman about setting stakes on 5 Corners Road.

### **Minutes and Warrants 7:01 p.m.**

#32.3 \$1035.49

#34F \$4773.97

#46.2 \$21350.43

#39.1 \$3146.90

**Motion** by Jessica Eaton to accept the warrants as presented. Seconded by Douglas Stone.

**VOTE unanimous (3-0-0)**

**Motion** by Douglas Stone to approve the Listers Request to adjust the 2017 Grand List under Lister Errors and Omissions; Parcel ID #ov113B.35. Seconded by Li Shen. **VOTE unanimous (3-0-0)**

**Motion** by Douglas Stone to accept the Regular Selectboard Meeting Minutes of November 20<sup>th</sup>, 2017 as edited. Seconded by Li Shen. **VOTE unanimous (3-0-0)**

~~**7:35 8:00 Police Capital Equip. Fund Discussion w/Chief Evans**~~

~~**8:00 8:30 Discussion of Town Governance & Act 27 (cont'd)**~~

**Town Health Insurance Update Discussion MOVED TO 7:20 p.m.**

The Selectboard reviewed a letter sent to benefits eligible Town employees.



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**Motion** by Jessica Eaton to change the Healthcare Open Enrollment deadline to Thursday, December 7<sup>th</sup>, 2017. Paperwork will be available in the Town Treasurer's office. Seconded by Li Shen. **VOTE unanimous (3-0-0)**

A second letter was drafted noting the changes, and signed by the Selectboard Members present, and will be distributed to benefits eligible Town employees.

### **Town Life Insurance Update 8:17 p.m.**

Jill Graff informed the Selectboard that an individual life insurance policy would be considered purchased by the insured and would be paid through payroll deduction.

### **9:30-9:40 Old Business**

~~-2017 Working List - Completion of Items?~~

~~-Upcoming Agendas~~

### **9:40-10:00 Other Business**

- **Line of Credit / Loans Paperwork (Storm Damage Costs)**
- **Annual Personnel Reviews (Anticipated Executive Session)**
- **Personnel Discussion (Anticipated Executive Session)**

Li Shen **moved** to find that premature, general public knowledge of annual personnel reviews and other personnel matters would clearly place the municipality or employees involved to suffer a substantial disadvantage. Seconded by Jessica Eaton. **VOTE unanimous (3-0-0)**

**Motion** made by Jessica Eaton to discuss personnel matters in an Executive Session per *Discussion of Matters as per 1VSA.subsection 313 paragraphs A1 & 3*. Seconded by Li Shen. **VOTE unanimous (3-0-0)**

**Motion** by Douglas Stone to exit Executive Session at 8:37 p.m. Seconded by Jessica Eaton. **VOTE unanimous (3-0-0)**



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**Motion** by Douglas Stone to turn down the new quote from J. Hutchins for the Route 132 shim.  
Seconded by Jessica Eaton. **VOTE unanimous (3-0-0)**

**Motion** by Douglas Stone to adjourn the Regular Selectboard Meeting at 8:39 p.m. Seconded by Li Shen. **VOTE unanimous (3-0-0)**