



Selectboard Regular Meeting Minutes

Thetford Town Offices

Monday, November 13, 2017 at 6:00 pm.

Stuart Rogers called the meeting to order at 6:18 p.m.

Selectboard Members present: Jessica Eaton, Stuart Rogers, Li Shen

James Dixon and Douglas Stone arrived at 6:30.

Others present: Jill Graff (Town Treasurer), Tracy Borst (Town Clerk), Martie Betts (Selectboard Assistant)

Community Members present: No Community Members present.

2018 Budget Discussions 6:18 p.m.

Not all budgets have been submitted.

The Selectboard Budget was discussed and reviewed.

Public Comment 7:10 p.m.

No public comment.

Correspondence 7:10 p.m.

The Selectboard heard from a resident who was unhappy with the mowing on Pavilion Road. Another resident wanted to know why the Town was improving private property on Robinson Hill Road near Camp Norway. There was also a question about who can lay claim to the wood from a tree that is removed from the Town's Right-of-Way.

Stuart Rogers received a phone message from a trustee of the United Church of Thetford about the information needed for a warning for Town Meeting for the Timothy Frost Methodist Church building.



James Dixon heard from Kelly Avery about life insurance for Town employees. James Dixon said the subject should be put on an upcoming agenda.

Minutes and Warrants 7:25 p.m.

#33.3F	\$17,741.12
#23.4	\$21,317.47
#37.1	\$66,284.00
#38.1	\$9,363.66
#44.2	\$17,912.61

Motion by Douglas Stone to accept the Regular Selectboard Meeting Minutes of November 11th, 2017, as edited. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to accept the warrants as present. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to approve the GIS Internet Services Annual Maintenance Contract for the Listers Office through Jan 18, 2019. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Road Repairs Update 7:48

Stuart Rogers gave an update on road repairs. Route 132 Section #8 has been completed by L&M, and they have started on Section #15. Northwoods, Inc. will have Route 132 closed on Tuesday for approximately 2 hours. Power lines will have to be disconnected. There was a meeting with Pat Ross, who inspected onsite work.

Final permits are done for Tucker Hill Road, Gove Hill Road and Route 132. Three truckloads of Jersey Barriers have been returned.

Old Truck #4 has been traded back to the Dealer and the new Truck #4 has arrived.



The Selectboard discussed repair work that needs to be done on the Tucker Hill Road Covered Bridge.

Addendum B to Personnel Policy (Elected Officers) 7:57 p.m.

Motion by Stuart Rogers to approved Addendum B: Agreement by Independently Elected Officers to be Bound by Personnel Policy for the Town Clerk, Town Treasurer, and Listers. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

Cont'd Discussion of Town Governance & Act 27 (H.42)

<http://legislature.vermont.gov/assets/Documents/2018/Docs/BILLS/H-0042/H-0042%20As%20Introduced.pdf>

Stuart Rogers reminded the Selectboard that if they moved forward with Act 27, it would have to be warned as a separate article. If the Town decides to go with a Manager, the vote would have to be done by Australian ballot. A Town Administrator is hired by the Selectboard.

There was discussion about the authority differences between a Town Manager and a Town Administrator. Jill Graff suggested the Selectboard come up with a job description for a Town Administrator to determine if the position could be part time or full time, and what the cost would be. A Town Manager's job responsibilities are set by State Statute.

There was discussion about informing residents about Act 27 before Town Meeting.

The Selectboard Members will read the "Norwich Report", which details the process the Norwich Selectboard went through when making the decision to hire a Town Manager.

There will be more discussion on Act 27 at the next Selectboard meeting.

9:30-9:40 Old Business

There was discussion about inviting other towns to meeting with Upper Valley Ambulance.



~~-2017 Working List-- Completion of Items?~~

~~-Upcoming Agendas~~

9:40-10:00 Other Business

The Town Employee Holiday luncheon will be on Wednesday December 13th at noon.

- **Annual Evaluation Reviews (Anticipated Executive Session)**
- **Union Negotiation Update (Anticipated Executive Session)**
- **Legal Update (Anticipated Executive Session)**
- **Personnel Discussion (Anticipated Executive Session)**

James Dixon **moved** to find that premature, general public knowledge of legal and personnel matters would clearly place the municipality involved to suffer at a substantial disadvantage.

Seconded by Stuart Rogers. **VOTE unanimous (5-0-0)**

Motion made by Stuart Rogers at 9:26 p.m. to discuss legal matters and personnel in an Executive Session per *Discussion of Matters as per IV.S.A., subsection 313, paragraphs A1&3*.
Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers at 10:46 p.m. to exit Executive Session. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to approve legal letter for personnel issue. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by James Dixon to adjourn the Regular Selectboard meeting at 10:48 p.m. Seconded by Li Shen. **VOTE unanimous (5-0-0)**