



Town of Thetford • PO Box 126 • Thetford Center, VT 05075 • (802) 785-2922

Selectboard Regular Meeting Minutes

Thetford Town Offices

Monday, October 9, 2017 at 7:00 pm.

Stuart Rogers called the meeting to order at 7:08 p.m.

Selectboard Members present: James Dixon, Jessica Eaton, Stuart Rogers, Li Shen

Others present: Ellis Paige

Community Members present: Tracy Borst (Town Clerk), Jill Graff (Town Treasurer), Chad Martin (Road Foreman), Martie Betts (Selectboard Assistant)

Public Comment 7:08 p.m.

Ellis Paige asked about plans for paving Latham Road.

Jill Graff said she had the loan application for new truck. Jill Graff said she will also be communicating with the bank about a note to cover the damages from the July 1st storms.

The Selectboard Assistant told the Selectboard her last name has changed from Moses to Betts.

Correspondence 7:09 p.m.

The Selectboard received an email from a resident concerned about foliage at the intersection of Houghton Hill Road and Route 113.

Jessica Eaton had received a call from a property owner near the Lake Fairlee Dam. Jessica Eaton returned the call but had to leave a message. James Dixon said he had also called that resident twice, but had not received a return call.

7:20-7:25 — Liaison Updates

Liaison updates will be at the end of the month.

Minutes and Warrants 7:15 p.m.

#35.1 \$152,961.30

#29.3 \$447.51

#29.3F \$191,757.72

#39.2 \$4181.55

Review of Payroll 10/7/17

Discussion of warrant #28.3 \$15,111.14.

Motion by Stuart Rogers to accept the warrants as presented. Seconded by James Dixon. **VOTE unanimous (4-0-0)**

Motion by Stuart Rogers to adjust warrant #28.3 reviewed on October 2, 2017, to approve one invoice in question for Recreation Department, in the amount of \$15,111.14. Seconded by James Dixon. **VOTE unanimous (4-0-0)**

Motion by James Dixon to approve the regular Selectboard Meeting minutes of October 2, 2017, as edited. Seconded by Stuart Rogers. **VOTE unanimous (4-0-0)**

Road Damage Updates w/Chad Martin 7:37

Chad Martin told the Selectboard he has received quotes from Green Mountain Paving & Sealing Co., and J. Hutchins, INC. for paving.

Chad Martin said he had discussed Site #10 on Route 132 with Chris Bump.

Chad Martin gave a road work updated to the Selectboard.

Stuart Rogers reported on a pre-construction meeting with L&M, the winning bidder for Phase B on Route 132.

Budget Season Discussions 8:14 p.m.

Stuart Rogers will have more budget information for the Selectboard at the next meeting.

There was discussion about the cost of damages done during the July 1st storms, and what percentage the town would be responsible for.

Elected Officials "Addendum B" - Town Personnel Policy 8:29 p.m.

Stuart Rogers said this is currently with the Town Attorney, who will clarify legal terms. There should be a draft to review at the next meeting.

VLCT Town Fair Update & Information 8:31 p.m.

Stuart Rogers reported on the VLCT Town Fair.

The Selectboard meeting packet included a copy of a model Conflict of Interest policy from VLCT, which is now required for each town. A new section on Ethics will need to be included in the current Town policy. There was discussion about discussions that occur during an Executive Session. Stuart Rogers will get more information on Executive Session discussions that may include Elected officials vs. hired employees.

Stuart Rogers said there were discussions about the Open Meeting Law, and reminded the Selectboard that there would be an Open Meeting Law Workshop at the Town Hall on October 18th. A representative from each Committee and Commission should attend.

Tracy Borst explained changes that are being made to the Town website. Tracy Borst will reach out to Committee and Commission Chairs to see if they can come to her office to work on their webpages.

Old Business 8:55 p.m.

- Discussion of Town Governance & Act 27 (cont'd)

Stuart Rogers said Maura Carroll, director of VLCT, would be willing to come to the Town and explain Town Governance and Act 27 in depth. Stuart Rogers will contact Moira Carroll for any written information on Town Governance and Act 27.

- 2017 Working List

- Upcoming Agendas

Other Business 9:00 p.m.

- **Town Health Insurance Plans**

There was discussion about Open Enrollment for health insurance. Currently all Town Employees are on MVP.

Sperry Wilson will be coming to the Town for an administrative meeting on October 24th. Jessica Eaton suggested appointing Bill Huff as an advisor to the Selectboard and to help with employee discussions, as he was the liaison last year.

Motion by Stuart Rogers to invite Bill Huff, due to his experience, to join the Selectboard in insurance discussions and to advise the Selectboard. Seconded by James Dixon. **VOTE unanimous (4-0-0)**

- **Personnel Discussion (Executive Session)**

- **Legal Update (Executive Session)**

Motion by Stuart Rogers at 9:14 p.m. to discuss personnel and legal updates in an Executive Session per *Discussion of Matters as per 1 V.S.A., subsection 313, paragraphs A 1 & 3.*

Seconded by James Dixon. **VOTE unanimous (4-0-0)**

Motion by James Dixon at 9:32 p.m. to exit Executive session. Seconded by Stuart Rogers.

VOTE unanimous (4-0-0)

Motion by Stuart Rogers to approve redacted legal billing due to “attorney, client privilege”.

Seconded by James Dixon. **VOTE unanimous (4-0-0)**

Motion by James Dixon at 9:34 p.m. to adjourn the regular Selectboard meeting. Seconded by Li Shen. **VOTE unanimous (4-0-0)**