



Town of Thetford • PO Box 126 • Thetford Center, VT 05075 • (802) 785-2922

Selectboard Regular Meeting Minutes

Thetford Town Offices

Monday, August 28, 2017 at 7:00 pm.

Stuart Rogers called the meeting to order at 7:06 p.m.

Selectboard Members Present: James Dixon, Jessica Eaton, Stuart Rogers, Li Shen, Douglas Stone

Others Present: Tracy Borst (Town Clerk), Jill Graff (Town Treasurer), Mary Ellen Parkman (Zoning Administrator), Police Chief Evans, Chad Martin (Road Foreman) Martie Moses (Selectboard Assistant)

Community Members Present: Mike Pomeroy, Fred Kidder, Robin Brown, Linda Gillingham, Richard Towle, Holly Towle, Steven Fifield, Attorney Arend Tensen

Public Comment 7:06 p.m.

Mike Pomeroy submitted a Parade Permit for the Labor Day Parade in Post Mills on Monday, September 4th.

Motion by Stuart Rogers to amend the agenda in order to immediately open sealed bids for the storm damage repairs. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

Correspondence 7:08 p.m.

The Selectboard reviewed a Temporary Liquor license for The Skinny Pancake, as Have Your Cake Catering for an event at the Ohana Family Camp on August 25th.

The Selectboard received notification of upcoming VTrans workshops.

Jessica Eaton had a conversation from a resident on 5 Corners Road, who was still waiting for official word from the Town about her previously mentioned concerns. The matter will be put on the Agenda for the next meeting on September 11th.

The Selectboard received the VLCT proposed Municipal Policy for their meeting on October 4th and 5th in Killington. The Town can appoint 1 voting delegate. Stuart Rogers will be attending the meeting.

James Dixon reported on 2 bids for the electrical work for the Lake Fairlee Dam.

Motion by Jessica Eaton to accept the bid from Cramer Electric in the amount of \$5,975.00, for electrical work on the Lake Fairlee Dam. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

***Addendum to Agenda: Opening Sealed Bids for Storm Damage Road Repair 7:21 p.m.**

The Selectboard reviewed the following bids for storm damage repairs to Mud Pond Road, Teft Road, Ilsley Road, and Ulman Road;

Blue Mountain Trucking & Excavating \$263,695.00

Northwoods Excavating \$217,288.33

L & M Services \$222,225.00

The Zoning Administrator will review the lowest bid for confirmation of information.

Recreation Department Laptop 7:27 p.m.

Tracy Borst informed the Selectboard that the laptop for the Recreation Department needed to be replaced, and gave the Selectboard information on replacement costs.

Motion by Jessica Eaton to approve the purchase of a new laptop for the Recreation Department. Seconded by Li Shen. **(VOTE unanimous 5-0-0)**

Liaison Updates 10:20 p.m.

Li Shen reported that the Conservation Commission has requested time on a meeting agenda to discuss continuing allocation.

Minutes and Warrants (9:57)

#24.3 \$1,027.50

#33.2 \$6,211.34

#17.4 \$21,844.30

#28.1 \$9,078.46

#29.1 \$47,713.81

#24.3F \$17,494.52

#25.3F \$67,236.40

Review of Time sheets pay period ending 8/26/17

Cash Transfer G/L #100-1351-00.00 \$113.50

Motion by Stuart Rogers to accept the warrants as presented. Seconded by Li Shen. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers for the Selectboard to accept the recommendation from the Recycling Coordinator to hire a new employee and to have the Selectboard Liason sign the application for employment. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by James Dixon to accept the regular Selectboard Meeting Minutes of August 14th, 2017, as edited. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

There was discussion about an invoice submitted by the Fire Department for work done during the July 1st, 2017 storm.

Discussion of Schoolhouse & Clay Roads Intersection 7:34 p.m.

Stuart Rogers stated that this intersection has been discussed before and this is a discussion going forward with some concerns brought forward about visibility at the intersection.

There was discussion about what some of the problems were at the intersection, and what the property owners have done to comply with previous Selectboard requests. The Attorney for the property owners stated they feel the problems have been adequately addressed and taken care of. The need to revisit the intersection periodically to check on the growth of the vegetation was discussed. There was discussion about the location of the stop sign, and sight lines. There was discussion about other intersections in town that also have sight line issues.

After lengthy discussion, it was agreed to have all parties involved, with Police Chief Evans, and the Zoning Administrator meet at the site to come up with a plan for the intersection.

Motion by Stuart Rogers to continue the discussion of the intersection of Schoolhouse Road and Clay Road until after all parties; Chief Evans and the Zoning Administrator meet on site, and

then submit opinions from that meeting to the Selectboard. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

The Selectboard had a discussion with another resident concerning a tree on their property.

Storm Damage Update - Roads, FHWA & FEMA Mtgs. 8:54 p.m.

Road Foreman Chad Martin updated the Selectboard concerning Robinson Hill Road, Latham Road, Academy Road, and Godfrey Road. Also discussed were Gove Hill Road, Tucker Hill Road, and Sawnee Bean Road.

There was further discussion about the bids reviewed earlier in the meeting.

Motion by James Dixon to authorize the Selectboard Chair to accept the bid by Northwoods Excavation for storm damage repair work, provided the Zoning Administrator verifies the required information is in the bid. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

Stuart Rogers provided information from the FEMA meeting.

Motion by Jessica Eaton for the Selectboard Chair to sign the Stantec Professional Services Agreement. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by Li Shen for the Selectboard Chair to sign a Notice to Proceed from Stantec for preliminary culvert work on Cranberry Hill Road, Schoolhouse Road, and Gove Hill Roads and slope erosion on Tucker Hill Road. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by Douglas Stone for the Selectboard Chair to sign the Stantec Authorization for Additional Services, Project #195113199. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by James Dixon to authorize the Selectboard Chair as the Representative for all storm damage projects. Seconded by Douglas Stone. **VOTE unanimous (5-0-0)**

Elected Officials Addendum B to Town Personnel Policy 9:45 p.m.

The Selectboard discussed the Elected Officials Addendum B to Town Personnel Policy with Tracy Borst and Jill Graff.

Old Business

- Discussion of Town Governance & Act 27 is continued to another Selectboard meeting.

Other Business

- Request of Fall Foliage Run (Oct. 15th)

Motion by Stuart Rogers to approve request for the Fall Foliage Run route on October 15th, 2017, per approval of Police Chief Evans. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

- Letter Regarding Solar Array (Post Mills)

Motion by Li Shen to have the Selectboard Chair sign the addendum to the February 2nd, 2017 Letter of Support for the proposed site for the Thetford-Strafford Community Solar Project. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

- Tri-Town Commission/Lake Fairlee Dam Business

There was discussion among the Selectboard about a site visit to the Lake Fairlee Dam to check on the condition of the dam.

- Discussion of Recent Hearing on Draft Town Plan 10:22 p.m.

The Selectboard discussed and reviewed the first Warned Hearing of the DRAFT Town Plan.

The Selectboard discussed the actual DRAFT Town Plan.

The Continuance of the first Warned Hearing will be on September 7th, 2017, at 7:00 p.m., at the Town Hall.

James Dixon exited the meeting at 10:41 p.m.

- Info of New State Ethics Law 10:41

Stuart Rogers said he does not have the statute as of this date.

Motion by Stuart Rogers at 10:55 p.m. to discuss personnel, legal updates and Union matters in an Executive Session per *Discussion of Matters as per 1 V.S.A., subsection 313 paragraphs A 1&3*. Seconded by Jessica Eaton. **VOTE unanimous (4-0-0)**

Motion by Stuart Rogers at 11:28 p.m., to exit Executive Session. Seconded by Douglas Stone.

VOTE unanimous (4-0-0)

No action taken at this time

Motion by Stuart Rogers at 11:29 p.m. to adjourn the regular Selectboard Meeting of August 28th, 2017. Seconded by Li Shen. **VOTE unanimous (4-0-0)**