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Town of Thetford • PO Box 126 • Thetford Center, VT 05075 • (802) 785-2922

## **Selectboard Regular Meeting Minutes**

### **Thetford Town Offices**

Monday, March 13, 2017 at 7:00 pm.

#### **Stuart Rogers called the meeting to order at 7:01 p.m.**

Selectboard members present: James Dixon, Jessica Eaton, Stuart Rogers, Li Shen, Doug Stone

Others present: Tracy Borst (Town Clerk), Jill Graff (Town Treasurer), Martie Moses  
(Selectboard Assistant)

Community Members present: Tim Ulman, Karen Roy, Arthur Roy, Chad Martin, Bill Huff,  
John Bacon

#### **Swearing in of Elected Officials (24 V.S.A. §831) 7:00 p.m.**

Tracy Borst administered the Official Oath of Office to re-elected James Dixon, and newly  
elected Doug Stone, and Li Shen.

#### **Reorganization of the Board 7:01 p.m.**

James Dixon nominated Stuart Rogers for Selectboard Chair. Seconded by Li Shen. VOTE  
unanimous (5-0-0)

Jessica Eaton nominated James Dixon for Vice Chair. Seconded by Doug Stone. VOTE  
unanimous (5-0-0)

#### **Public Comment 7:04 p.m.**

Stuart Rogers thanked John Bacon for his 12 years of service on the Selectboard, and Bill Huff  
for his 4 months of service on the Selectboard.

#### **Correspondence 7:05 p.m.**

A member of the Selectboard needs to be present for the big trash day on April 15<sup>th</sup>.

**Motion** by Jessica Eaton to have the Selectboard chair sign permission for GUVWS to do a large trash collection on April 15<sup>th</sup>. Seconded by Doug Stone. **VOTE unanimous (5-0-0)**

**Motion** by Stuart Rogers to sign the annual maintenance contract for CAI technology. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

James Dixon received an email from Karen Horn, VLCT, with notice of an opening on the committee advising the Secretary of Transportation on public transportation.

The Selectboard received a letter from the Lebanon Department of Public Works about the requirements for use of their landfill.

### **Minutes and Warrants 7:08 p.m.**

Review of payroll

#8.3 \$1,937.00

#10.2 \$9875.67

#10.1 \$134,989.42

**Motion** by Stuart Rogers to accept the warrants as presented. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

**Motion** by Stuart Rogers to accept the regular Selectboard meeting minutes of February 6, 2017, as edited. Seconded by James Dixon. **VOTE (3-0-2)**

**Motion** by Stuart Rogers to accept the regular Selectboard meeting minutes of February 27, 2017, as edited. Seconded by James Dixon. **VOTE (3-0-2)**

### **Annual Resolutions 7:41 p.m.**

**Motion** by Stuart Rogers to accept the Selectboard Rules of Procedure for 2017. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

**Motion** by Stuart Rogers to accept the annual resolution to note that the regular scheduled Selectboard meetings will be held on Mondays at 7:00 p.m., with exceptions for holidays and during the summer. Seconded by Doug Stone. **VOTE unanimous (5-0-0)**

**Motion** by Stuart Rogers to approve the Journal Opinion as the newspaper of record. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

**Motion** by Stuart Rogers to accept the acknowledgment of standing resolution that at times of the absence of the Selectboard, that warrants can be signed by the Chair, or Vice-Chair, to continue the business of the Town (24 V.S.A. § 1623). Seconded by Doug Stone. **VOTE unanimous (5-0-0)**

The position of Tree Warden will be posted.

**Motion** by Stuart Rogers to appoint Laurie Ingalls as Town Service Officer. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

#### **2017 Liaisons List 7:56 p.m.**

The Selectboard reviewed the Selectboard Liaison Guidelines, and the Liaison list.

#### **Request for Thetford Center Green 8:13 p.m.**

The Selectboard discussed several concerns about the Thetford Center Green.

#### **Update of Current Town Business to All 8:16 p.m.**

The Selectboard reviewed the current town business and updated the new Selectboard members.

#### **Old Business**

##### **- Upcoming Agendas**

Thetford Hill and the Trail Head will be scheduled for 3/20.

Liquor control licenses will be scheduled for 3/20.

Land Use Planning, West Fairlee meeting on 3/28 at 6:30 p.m..

TRORC will be meeting at the Thetford Town Office on April 13<sup>th</sup> at 7:00 p.m.

The committee handbook needs to be updated this year, as well as a section of the personnel policy.

### **Other Business**

**Motion** by James Dixon to have the Selectboard Chair sign both MVP Healthcare employee contracts. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)** Town Treasurer, Jill Graff, witnessed the signing.

The Local Emergency Operations Plan (LEOP) is due in April. This is an annual requirement. It needs to be approved and filed in May.

### **- Scheduling of Annual Retreat**

The annual Selectboard retreat will be on Monday, April 3, 2017, at 6:00p.m.

**Motion** by Stuart Rogers at 9:30 p.m., to discuss a legal update in an Executive Session per *Discussion of Matters as per 1 V.S.A, subsection 313, paragraphs A 1 & 3*. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers at 9:58 p.m. to exit Executive Session. Seconded by James Dixon. VOT unanimous (5-0-0)

No action taken at this time

**Motion** by James Dixon at 10:00 p.m. to adjourn the regular Selectboard meeting. Seconded by Doug Stone. **VOTE unanimous (5-0-0)**