

**Thetford Planning Commission
January 20, 2015 – APPROVED Minutes**

Present: Kevin O’Hara, Michael Schunk, Liz Ryan Cole (7:26 - 8:30), Dean Whitlock
(Recording Clerk)

Absent: Patricia Norton

Guests: None

(Numbers below refer to agenda items.)

1. Kevin called the meeting to order at 7:26 p.m.

2. Public Comment: None

3. Review of Minutes from the 1/6/14 meeting.
The minutes were accepted as amended.

4. Selectboard Report: None.

5. Town Plan (7:32)

a. Energy Chapter final draft revision - Michael led the group through a review of the text that he had just revised. Dean reworded some of the text after brief discussions. Dean will send around the changed document for one final review at the next meeting.

Liz Ryan Cole left the meeting (8:30). Due to the lack of a quorum, the official meeting was adjourned. Kevin, Michael, and Dean discussed the following items but withheld final decisions until further discussion could be made with a quorum of members.

b. Editors - Dean led a brief discussion of the RFP for copy editing and formatting services. Kevin and Michael made a few suggestions. Dean will prepare a final version based on the suggestions and contact the list of editors after one final review by Kevin.

c. Appendix A, preservation tools - Dean and Michael reported that they had not been able to schedule a time together to work on moving this information into other parts of the Town Plan. The topic was deferred to the next meeting.

d. Dean follow up - re maps and map styles - Dean referred the others to the email he had received from Pete Fellows of the regional planning commission with the list of required maps and the samples. The samples showed an aerial photo in the background, which Kevin and Michael agreed made the map harder to read. Dean will ask to see the map with the background removed. Pete had asked if the group preferred a landscape layout or portrait layout for the maps.

Those present preferred the landscape format but a decision was postponed until the next meeting, when there would hopefully be a quorum in attendance.

6. Subdivision (8:49)

a. Section 3.6, Roads and VTrans standards – Dean reported that Stuart Rogers had still not replied to his calls. The topic was deferred to the next meeting.

The meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Dean Whitlock, Recording Clerk, Thetford Planning Commission