

Town of Thetford Treasurer – Duties of Position

Title 24 : Municipal And County Government
Chapter 051 : Finances; Accounts And Audits
Subchapter 002 : Town Treasurer; Accounts; City
Accounts

(Cite as: 24 V.S.A. § 1571)

□ § 1571. Accounts; reports □ (a) The town treasurer shall keep an account of monies, bonds, notes, and evidences of debt paid or delivered to him or her, and of monies paid out by him or her for the town and the town school district, which accounts shall at all times be open to the inspection of persons interested. □ (b) Monies received by the town treasurer on behalf of the town may be invested and reinvested by the treasurer with the approval of the legislative body. □ (c) The town treasurer shall file quarterly reports with the legislative body regarding his or her actions set forth in subsections (a) and (b) of this section. □ (d) The town treasurer shall annually, on or before June 30, complete and provide to the selectboard a copy of the document made available by the Auditor of Accounts pursuant to 32 V.S.A. § 163(11) regarding internal financial controls. (Amended 1981, No. 239 (Adj. Sess.), § 5; 2011, No. 155 (Adj. Sess.), § 27.)

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(Cite as: 24 V.S.A. § 1574)

□ § 1574. Record of taxes voted □ The treasurer shall keep a record showing the amount of taxes voted for the support of highways, schools, special departments, if any, and for general town purposes. Such record shall be based upon an inspection of the town and town district tax bills, when placed with the treasurer by the selectboard under the provisions of 32 V.S.A. § 4791. When such taxes are collected by a tax collector, such record may be based upon the collector's tax receipt.

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(Cite as: 24 V.S.A. § 1576)

□ § 1576. Town treasurer; record of orders □ The treasurer shall pay orders drawn on him or her by officials authorized by law to draw such orders. If he or she does not pay such orders, on demand, the holder thereof may recover the amount from the town, with interest from the time of such demand. The treasurer shall keep a record of such orders not paid on demand in a book kept for that purpose. In the event, however, where there are insufficient funds on hand for the payment of any such order, the treasurer shall forthwith notify the selectboard and the officer drawing the same.

Title 24 : Municipal And County Government
Chapter 051 : Finances; Accounts And Audits
Subchapter 001 : Taxes

(Cite as: 24 V.S.A. § 1528)

□ § 1528. Collector of taxes □ When a town at its annual meeting elects a collector of taxes, he or she shall collect State, county, town, and town school district taxes. Warrants and rate bills for the collection of such taxes shall be directed to the collector, and he or she shall give his or her receipt therefor. He or she shall collect and pay over such taxes agreeably to his or her warrant.

Title 16 : Education

Chapter 009 : School Districts

Subchapter 001A : Government Of School Districts

(Cite as: 16 V.S.A. § 426)

□ § 426. Duties of the town school district treasurer □ (a) The town treasurer shall be treasurer of the town school district unless, by vote of the town school district, a town school district treasurer is elected. He or she shall keep in a separate bank account all the money appropriated or given for the use of the school district. Within 20 days after the date the school taxes become due and payable or within such other period of time as may be agreed upon in writing by both the selectboard and the board of school directors, he or she shall deposit in the school account, payments of the school tax levy received. However, if notification of the amount to be transferred by the Secretary of Education to the school district has not been received within 20 days of the date taxes are due and payable, the transfer shall be effected within 20 days of notification by the Secretary. □ (b) Within 120 days after the date on which taxes become delinquent, but in no event later than the end of the school year, the treasurer shall deposit the balance of the sum of the gross school tax levy in the school account. □ (c) The treasurer shall pay out of such money, orders drawn by or upon the authority of the board of school directors. If he or she does not pay any such order on demand the holder thereof may recover the amount from the town school district with interest from the time of such demand. Monies so received by the town school district may be invested and reinvested by the treasurer, with the approval of the board of school directors. □ (d) The town school district treasurer shall keep financial records of cash receipts and disbursements, and shall make those records available to the board of school directors or the supervisory union board when requested to do so. (Added 1969, No. 298 (Adj. Sess.), § 46; amended 1979, No. 23, § 1; 1981, No. 239 (Adj. Sess.), § 4; 1987, No. 127 (Adj. Sess.); 1987, No. 228 (Adj. Sess.), § 11; 1989, No. 4; 1991, No. 103, § 3; 2005, No. 54, § 2; 2013, No. 92 (Adj. Sess.), § 47, eff. Feb. 14, 2014.)