



Town of Thetford • PO Box 126 • Thetford Center, VT 05075 • (802) 785-2922

**Selectboard Regular Meeting Minutes
Thetford Town Offices
Monday, November 14, 2016 at 7:00 pm.**

Stuart Rogers called the meeting to order at 7:04 p.m.

Selectboard members present; John Bacon, James Dixon, Jessica Eaton, Bill Huff, Stuart Rogers

Others present; Jill Graff (Town Treasurer), Marty Moses (Selectboard Assistant)

Community members present; Will Giblin, Scott Hesser, Mark McMahon, Ehrhard Frost, Alexis Jetter

Public Comment 7:04 p.m.

No public comment.

Correspondence 7:05 p.m.

The Selectboard received an email from a resident asking about white reflectors from the road construction left on the roadside of Route 113. There was discussion about any other items that might need to be removed.

The Selectboard received an email from Maple Leaf Children's Center stating appreciation for the crosswalk on Thetford Hill.

The Selectboard received an email from Police Chief Evans about several break-ins around the area of Treasure Island. The Selectboard will take safety precautions at Treasure Island.

The Selectboard received a letter from The Red Cross thanking the Town for the appropriation.

The Selectboard discussed how funds are given to the conservation commission at the discretion of the Selectboard.

The Selectboard received the renewal notice for the memorandum of understanding from NRRA for recycling.

The Recycling Center Coordinator Sally Bugg sent an email asking about being open on December 24th. After discussion, Stuart Rogers said he will find out if employees are available and willing to work. Employees will not be paid for the day if the Recycling Center is closed.

Public Hearing of Grant Closeout for Senior & Affordable Housing 7:30 p.m.

Motion by Stuart Rogers to recess the regular Selectboard meeting for a public hearing for a grant close out for Senior Affordable housing. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

Will Giblin, from Twin Pines Housing, gave an overview of the grant and efforts made by the Senior Affordable Housing Committee to find a location for housing. Will Giblin said Twin Pines is still very interested in developing housing. There has been discussion about a multi-town project, as well as the possibility of asking the Tuck School of Business to partner with Thetford to develop a business model. Mark McMahon said the Committee has some financial mechanisms in place to purchase the right property if it becomes available. Mark McMahon said a lot of people are involved with the project, including Tim Brigland and Senator Leahy.

Will Giblin said he compliments the Committee as being the most hard working, committed and devoted that he has worked with.

Motion by Stuart Rogers to close the public hearing for a grant close out for Senior Affordable Housing. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

Motion by Stuart Rogers to re-open the regular Selectboard meeting at 7:46 p.m. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Minutes and Warrants 7:46 p.m.

#34.3 \$296.49

#23.4 \$17, 193.31

CT-7 Payment of weekly fees for F&W licenses sold G/L #100-1351-00.00 \$39.50

#44.2 \$25,492.06

#45.1 \$11, 604.96

Motion by Stuart Rogers to accept the warrants as presented. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Bill Huff informed the Selectboard that he has reminded the DPW foreman that they would like to see him post the work plan weekly.

The Selectboard reviewed a request from the Listers for adjustments to the Grand List;

Christopher McCampbell and Sarah Mock, Parcel ID 0T0040.44 – added homestead value of \$278,360 and house site value of \$270,440.

Add current use allocation amount of \$31,250 to account OSA01A.28. (Downey property) span 642-202-10768)

Motion by Stuart Rogers to accept the adjustments submitted by the Listers. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

Motion by John Bacon to accept the regular Selectboard meeting minutes of November 7th, 2016, as edited. Seconded by Stuart Rogers. **VOTE unanimous (5-0-0)**

Update Regarding Town Forest - Timber & Land 8:17 p.m. w/Ehrhard Frost

Ehrhard Frost reported the state of the pulp market, which he said is the worst that he has seen in 40 years. He does not see an improvement in the market in the next 3 to 5 years.

There was discussion about work that might get done through the winter, depending on the weather. There was discussion about sub-contracting work.

There was discussion about what types of wood will be valuable and the types of wood in the town forests.

There was discussion about the Town selling land containing a dam to an abutting land owner.

Personnel Policy Discussion & Clarification (days, hours, etc.) 9:00 p.m.

Stuart Rogers said the DPW employees have asked for clarification about reporting for “call-out” time. There was discussion about the difference between union and non-union members. There was discussion about how “call-out” time has been reported in the past.

Motion by Stuart Rogers to set a policy for all DPW employees, that for a call out the employee will submit a standard 2-hour call out.

Bill Huff questioned if the Selectboard could take action, as it would be considered an amendment to the Union contract without their input or approval.

Stuart Rogers amended the motion for DPW employees to submit a standard 2 hours per call out and the Selectboard will confirm with the union. Seconded by John Bacon. **VOTE (4-1-0)**
Bill Huff opposed.

There was discussion about the difference between sick days and vacation days..

Motion by Stuart Rogers to approve the addition of verbiage for sick days, as written under section 19 of the Personnel Policy; *Vacation time is to be taken in no less than one (1) hour increments. Vacation time cannot be used to exceed the budgeted weekly hours per position.* Seconded by John Bacon. **VOTE unanimous (5-0-0)**

There was additional discussion about changing page in the policy or putting an addendum in the back.

Old Business 9:18 p.m.

- 2016 Working List - Updated
- Upcoming Agendas - Input & Opinions

Update on Sanborn Road next week.

Update on the Lake Fairlee Dam.

Adoption of the personnel policy call out and sick days.

Budget and Capital Expenditure

- Plan for Winter Care of Crosswalks ?

The Selectboard discussed having the DPW keep the crosswalks cleared for this winter

Other Business 9:23 p.m.

Stuart Rogers will contact the residents at the corner of Clay Road and Schoolhouse Road, as work has not been completed by the deadline date of November 11th, 2016.

There will be a meeting on Thursday, November 17th at 8:45 a.m. on Sanborn Road. Stuart Rogers will warn the meeting as a quorum of Selectboard members might be present.

There was a discussion of RFP's for mowing.

- Discussion of Open Meeting Law Requirements

Stuart Rogers reminded Selectboard members that they should reply to the sender of an email instead of everyone on the email, as that becomes an unwarned discussion. A filed complaint about a violation of the Open Meeting Law goes to the Secretary of State's office, and from there goes to the Attorney General's office.

- Discussion of Changing Meeting Time for 2016 Budget & Report Work ?

Motion by Stuart Rogers to make a resolution for the remainder of 2016 to change the start time of regular Selectboard meetings to 6:00 pm. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

- Upcoming Meetings - Trailhead Project

There will be a meeting to discuss the Trailhead Project on Thursday, November 17th, at 6:30 p.m., in the Thetford Elementary School cafeteria. Stuart Rogers will warn the meeting as there may be a quorum of Selectboard members present.

- Update of Act 148 Meeting & NRRRA MOU Renewal

The Selectboard reviewed the NRRRA MOU for recycling and agreed to send back for signatures. Act 148 states that as of July 1, 2017, recycling centers will need to start accepting food scraps. There can be a separate charge for it.

- Date & Agenda of Special Meeting - Treasure Island Future Plans

Stuart Rogers said the Thetford Center Community Building is available on November 22nd and 29th. The Selectboard agreed that the meeting should be held on November 22nd at 6:00 p.m.

The Selectboard discussed how the meeting should be structured, and what type of information they want to gather. Stuart Rogers said he hopes to have a spreadsheet of the last 44 years of revenue and expenses.

- Legal Updates (Executive Session)
- Personnel Discussion (Executive Session)

Motion by Stuart Rogers at 10:50 p.m. to discuss personnel and legal updates in an Executive Session per *Discussion of Matters as per 1 V.S.A., subsection 313, paragraphs A 1 & 3*. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

Motion by John Bacon at 11:25 p.m. to exit Executive Session. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

No action taken at this time.

Motion by John Bacon at 11:26 p.m. to adjourn the regular Selectboard meeting. Seconded by Stuart Rogers. **VOTE unanimous (5-0-0)**

The regular Selectboard meeting adjourned at 11:26 p.m.