



Town of Thetford

• PO Box 126

• Thetford Center, VT 05075

• (802) 785-2922

**Selectboard Regular Meeting \*Draft\* Minutes  
Thetford Town Offices  
Monday October 24, 2016 at 7:00 pm.  
(Times listed below are approximate)**

**Stuart Rogers called the Selectboard meeting to order at 7:01 p.m.**

Selectboard members present: John Bacon, James Dixon, Jessica Eaton, Stuart Rogers

Others present: Tracy Borst (Town Clerk), Jill Graff (Treasurer), Marty Moses (Selectboard Assistant)

Community Members present: Richard and Holly Towle, Glen Page, Stuart Rogers, Kate Sims

**Appointment & Swearing In 7:01 p.m.**

The Selectboard appointed Bill Huff as interim Selectperson, to fill the vacancy until elections in March.

Tracy Borst (Town Clerk) administered the swearing in of Bill Huff as interim Selectperson.

**Public Comment 7:03 p.m.**

The Selectboard members welcomed Bill Huff to the Selectboard.

Tracy Borst said she would set up the email for Bill Huff.

Bill Huff stated that he would continue to work towards a town plan that is good plan for the town overall.

**Correspondence 7:04 p.m.**

Jessica Eaton said she had a conversation with Richard Towle about getting loam for planting at the Recycling Center. Richard Towle will donate the materials to the town. The Selectboard thanked Richard Towle. Jessica Eaton said she would get the trees on Tuesday.

The Selectboard had received notice of a meeting for VT Public Records Act update on December 7<sup>th</sup> at Lake Morey. Stuart Rogers and Tracy Borst will be attending.

Letter from TRORC regarding renewable energy – assistance for enhanced energy planning.

The Selectboard received a letter from Erhard Frost containing information about the last stumpage from the town forest last winter. There was further discussion with Dan Clark about a larger operation with continuing timber harvest at Town Forest.

James Dixon said there will be another meeting this Wednesday (10/26) for union negotiations.

The Selectboard received an email from a community member expressing concern about some discussion during the Selectboard Candidate Forum. Stuart Rogers read the email for Bill Huff.

### **Minutes and Warrants 7:18 p.m.**

Cash Transfer Warrant Gen Fund CT-5, weekly fees for F&W licenses \$46.00

CT – 6 Lake Fairlee Dam \$34,550.00

#32.3 \$93.75

#41.1 \$185,613.84

#41.2 \$6511.96

#40.1 \$3,519,475.08

Timesheet review for payroll

James Dixon will set up a meeting between Nathan Maxwell and Jill Graff to review credit card acceptance.

**Motion** by Stuart Rogers to accept the warrants as presented. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

**Motion** by James Dixon to accept the minutes for the regular Selectboard meeting of Oct 12<sup>th</sup>, 2016, as edited. Seconded by Stuart Rogers. **VOTE (4-0-1)** Bill Huff abstain

**Motion** by John Bacon to accept the minutes for the regular Selectboard meeting of October 17<sup>th</sup> as edited. Seconded by James Dixon. **VOTE (4-0-1)** Bill Huff abstain

### **Discussion of Road Intersection Concerns 7:44 p.m.**

The Selectboard reviewed a draft letter written by the Zoning Administrator to be delivered to the abutters at the Clay Road and Schoolhouse Road intersection. The Selectboard agreed to put in a response time deadline of November 11<sup>th</sup>.

The Zoning Administrator is facilitating the maintenance of the wetlands.

A person from the Agency of Natural Resources looked over Sanborn Road and did not see any problems.

### **Hearing of E-911 Road Name of Thetford Academy 8:00 p.m.**

**Motion** by Stuart Rogers to recess the regular Selectboard meeting to open a hearing for the E - 911 road name of Thetford Academy. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

Glen Page, Thetford Academy Technology Administrator, gave an overview of the E911 address requirements. Each building needs to have an address. The current known address was 304 Academy Road. Glen Page said TA learned there are two more addresses in the emergency system; 296 Academy Road, which is the Daniel Science Building, and 294 Academy Road, which is the gymnasium. The recommendation from the Academy is to name the southern entrance Panther Way. This will loop up around behind the science building and will be able to encompass most of the buildings.

**Motion** by Stuart Rogers to accept the recommendation for the Town to accept the name *Panther Way* for Thetford Academy. Seconded by Bill Huff. **(VOTE 4-1-0)**

**Motion** by Stuart Rogers to close the public hearing for the E -911 road name of Thetford Academy, and reconvene the regular Selectboard meeting. Seconded by John Bacon. **VOTE unanimous (5-0-0)**

### **Town Employee Health Insurance Benefit Discussion (cont.) 8:30 p.m.**

Bill Huff facilitated the health care discussion, outlining the various plans available, and the costs associated with each plan. Bill Huff said they need to come up with a health care strategy that is good for the town, fair to the taxpayers, but also valuable for the employees.

Bill Huff said he would be willing to sit down with employees to explain, educate, and answer questions. That way employees will be ready to make a decision when Sperry Wilson returns.

**Motion** by Bill Huff to offer all healthcare plans offered by the Health Exchange. Seconded by Stuart Rogers. **VOTE (4-1-0)**

**Motion** by James Dixon to have the Town budgeted contribution per employee plus one, \$1330.00 per month, and per individual employee \$665.00 per month, for calendar year 2017. Seconded by Jessica Eaton. **(VOTE 5-0-0)**

### **Old Business**

#### **- Rt. 113 Paving Project Update**

The project will be completed this week. The Town will need to move the radar sign on east side of Thetford Hill down to the location of the speed limit sign, a VTrans requirement. The west

side will need an estimate because a conduit will need to be installed, as well as the purchase of a radar sign.

Stuart Rogers said he contacted VTrans for clarification of stop lines painted on aprons. Some have been done, and some were not.

**- Lake Fairlee Dam Reconstruction Update**

James Dixon discussed the expense of the work on the dam to date, and said he is asking for clarification of the costs. There was discussion about various options for funding cost overruns.

**Other Business**

**- Winter Plan for Pedestrian Project Crosswalks**

The Town will need a plan to keep the crosswalks open.

**- Town Hall Septic Update**

On November 3<sup>rd</sup> the septic will be pumped. There is no option of tying the church into the septic if it is put between the buildings.

**- Update & Signature of Miller/Hughes Forest Right of Way**

The minutes from 9/12, as noted in Old business should read; *to accept the corrected notice of conveyance of real estate...*

There was discussion about the expense of the process.

**Motion** by Stuart Rogers to correct the minutes of September 12<sup>th</sup>, 2016, as noted. Seconded by Jessica Eaton. **VOTE unanimous (5-0-0)**

**Motion** by John Bacon to have the Selectboard Chair sign the Miller/Hughes Forest right-of-way deed of easement. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

**Motion** by John Bacon to adjourn the regular Selectboard meeting at 11:48 p.m. Seconded by James Dixon. **VOTE unanimous (5-0-0)**

**The regular Selectboard meeting adjourned at 11:48 p.m.**